

WTD MOBILE WORKERS WEEKLY RECORDED HOURS

DRIVERS NAME: EXAMPLE

Column 1 DAY/ CLIENT	Column 2 DATE	Column 3 START TIME	Column 4 FINISH TIME	Column 5 TOTAL HOURS	Column 6 BREAK	Column 7 SUB TOTAL HOURS	Column 8 LESS POA	Column 9 TOTAL DAILY HOURS WORKED
SUNDAY Client:	4/12/12	18:00	06:00	12	0.75	11.25	4	7.25
MONDAY Client:	5/12/12	19:00	05:30	10.50	0.75	9.75	3	6.75
TUESDAY Client:	6/12/12	REST						
WEDNESDAY Client:	7/12/12	REST						
THURSDAY Client:	8/12/12	18:00	06:00	12	0.75	11.25	0.50	10.75
FRIDAY Client:	8/12/12	15:00	06:00	15	0.75	14.25	6	8.25
SATURDAY Client:	9/12/12	18:00	08:00	14	0.75	13.25	2	11.25

PERIODS OF AVAILABILITY
Key example:

Double manning, accompanying train/ ferry crossing.

Waiting for someone else to load/ unload.

Delays at Customer Premises.

Delay driver departure.

Vehicle breakdown.

Total Weekly hours

63.5


Total weekly
POA


15.5

Total hours
Worked


44.25


Rest Driving/ other Work





P.O.A. Driving





EMPLOYEE DECLARATION
Please complete either A or B and return this declaration to our office.

Declaration A
In order to comply with the provisions of the Road Transport Regulations, I can confirm that I am not currently engaged in any work commitments other than my employment with **Logistics Support Network LTD.**
I will formally advise the above if this changes and if I work for anyone else in the future, whatever the nature of that work may be.

Signed: _____

Print name: _____

Date: _____

Declaration B
In order to comply with the provisions of the Road Transport Regulations, I confirm that I currently have work commitments as follows:

Name of Employer: _____

Contract name: _____

Address: _____

Phone Number: _____

Nature of Business: _____

Nature of my work: _____

Expected number of hours to be worked each week: _____

Signed: _____

Print name: _____

Date: _____

OFFICE USE:

Logged

Week #